

MINUTES

UTAH ARCHITECT LICENSING BOARD MEETING

October 10, 2012

Room 474 – 4th floor – 10:00 A.M.
Heber M. Wells Building
160 East 300 South
Salt Lake City, Utah 84111

CONVENED: 10:07 A.M.

ADJOURNED: 12:05 P.M.

Bureau Manager:
Board Secretary:

Richard J. Oborn
Lee Avery

Board Members Present:

Hans Hoffman, Chairperson
Greta Anderson
Bryan Turner

Board Members Excused:

Mary Bearnson
Terance White

DOPL Staff Present:

Wayne Jeppson, DOPL Investigator

**Introduction and Swearing in of new Board
Member Greta Anderson**

Ms. Anderson was sworn in as the new Board
Member. Ms. Anderson introduced herself.

Guests:

Brenda Scheer, University of Utah
Fred Cox, State Representative

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS

Review minutes:

The minutes from the August 8, 2012 meeting were reviewed. Mr. Turner motioned to accept the minutes, seconded by Mr. Hoffman. The motion carried unanimously.

1. Investigation report

Mr. Jeppson reviewed DOPL Investigation statistics with the Board.

2. Consideration of use of Education and Enforcement Fund to support lectures at the University of Utah College of Architecture

Ms. Brenda Sheer met with the Board. Ms. Sheer is asking for consideration of use of the Education and Enforcement Fund to support lectures at the University of Utah College of Architecture for the IDP. Ms. Sheer advised the Board that Utah's school registration is higher and they believe this is a result of the higher exam score and the support from the Board's willingness to use the Education

and Enforcement Funds to pay for IDP registration for students in their last year. Ms. Sheer stated that the University is up for accreditation in 2013 and will have a site visit in the spring. Ms. Sheer stated she is asking for the Board's support for three continuing education lectures.

1. Sarah Whiting, Dean of the School of Architecture at Rice University and founding partner at WW Architects of Houston, Texas. The course is scheduled October 31, 2012.

2. Brigitte Shim, professor at the John H. Daniels School of Architecture, Landscape and Design at the University of Toronto. This lecture will be off campus and is scheduled January 16, 2013.

3. Deborah Berke, adjunct professor at the Yale School of Architecture. The course is scheduled February 6, 2012.

Mr. Turner motioned to approve the funds up to \$5,000 from the Architect Education and Enforcement Fund, seconded by Mr. Hoffman. The motion carried unanimously.

The Board reviewed Ms. Sheer's request to fund the IDP program registration for students. The Board encouraged her to make sure the students know what they are getting into and the financial and time commitment needed for success in the IDP program. Mr. Oborn stated he has a list of 27 students for the next IDP. The cost is \$100 each. Mr. Hoffman motioned to approve the funding of these 27 students to register for IDP, using funds from the Architect Education and Enforcement Fund, seconded by Mr. Turner. The motion carried unanimously.

The Board requested that Ms. Sheer obtain and complete the application, currently located on the DOPL website, for a funding from the Architect Education and Enforcement Fund. The Board advised Ms. Sheer that she needs to submit the request for authorization before the event and in time for the Division and Board to review. The Board asked her to break down how the \$5,000 would be spent.

for reimbursement from Education and Enforcement Fund

reimbursement from Education and Enforcement Fund. Ms. Vance noted that 55 students attended. AIA took a loss of \$70 per student. This was a one day conference on September 14, 2012. Mr. Oborn advised the Board that the AIA request for reimbursement was submitted one day before the Board meeting. The Board reviewed the Request for Reimbursement and documents submitted by Ms. Vance. The Board noted that the total expenditures were \$15,241.17, and AIA is asking for reimbursement of \$14,241.17. This is larger than the Board has seen in the past and expressed the following concerns:

1. The application for funding was submitted the day before the event. The instructions state the application needs to be submitted 60 days before the Board meeting. The Division did not have a chance to review the application before the event.

2. *The total amount is a lot higher than in the past. For this reason, the Board and Division would like to see a breakdown of expenses and revenue that has more detail. The Board expressed concern regarding travel costs for some of the speakers.*

The Board and Division request that AIA submit their budget for the event showing revenue and expenses, names of sponsors and how much they contributed, and other costs of the event.

Mr. Hoffman motioned to deny the request, pending receipt of additional information from AIA, to include expenses, revenue and transportation costs from the event, seconded by Mr. Turner. The motion carried unanimously. The Board will review these again at the December Board meeting.

4. Consideration of USGBC of Utah request for reimbursement from Education and Enforcement Fund

Mr. Oborn received a call from Mr. Whitney Ward from USGBC. Mr. Ward is withdrawing their request for funds from the Education and Enforcement Fund.

5. Consideration of other requests for use of Education and Enforcement Fund

Discussed above.

6. Consideration of proposal to amend examination requirement as defined in Utah Admin. Code R156-3a-303 to allow for exam equivalents as outlined in NCARB Certification requirements

Mr. Oborn reviewed a proposal to amend the examination requirement as defined in Utah Admin. Code R156-3a-303 to allow for exam equivalents as outlined in NCARB Certification requirements. The Board decided to table this discussion for the next Board meeting.

7. Consideration of amendment to incidental practice definition in Utah Admin. Code R156-3a-102 (6)

Mr. Oborn reviewed a consideration of an amendment to incidental practice definition in Utah Admin. Code R156-3a-102 (6). Representative Cox addressed the Board and expressed his support for the proposed rule change. Mr. Oborn advised the Board that the PE/PLS Board approved this change. The Board expressed the desire to make the changes the right away. Mr. Oborn stated he will get it going and change both the PE/PLS rule and the Architect Rule. Mr. Hoffman motioned to change the rule specifically paragraphs (d) and (e) as reflected in the handout, seconded by Mr. Turner. The motion carried unanimously.

8. Effort to inform licensees and other interested parties regarding rule changes that became effective on July 1, 2012

Mr. Oborn reviewed a letter the Division will mail to all Utah licensees regarding the changes that became effective on July 1, 2012. The change is to standardize the CE requirements throughout multiple jurisdictions. The Board wanted to make compliance with the CE requirements easier for architects that are licensed in multiple jurisdictions. Under the new rule, all architects are required to complete 12 hours of CE during every calendar year.

9. IDP Coordinator

The Board reviewed the rule regarding the IDP coordinator, noting that the IDP coordinator has attended the conferences in the past and obtained information for the Board. The Board tabled this to the next Board meeting when AIA could have a representative at the Board meeting.

10. Upcoming NCARB Regional Meeting, March 15-16, 2013

The Board noted that the upcoming NCARB Regional meeting will be held in Rhode Island March 15-16, 2013.

Mr. Oborn stated the Division cannot give approval until an agenda for the meeting is made available. Mr. White will attend the NCARB conference for Board chairs coming up in November.

December 12 Board meeting

1. Investigation report
2. Discuss AIA request
3. U of U College of Architecture request
4. Possible rule hearing
5. Consideration of possible change to exam requirement
6. Report feedback from letter that was mailed to architects
7. Report from Terance White on the meeting he attended
8. IDP Coordinator and AIA

BOARD MEETINGS

Next Board meeting:

December 12, 2012

2013 Board meetings tentatively scheduled:

February 13, April 10, June 12, August 8, October 9, December 4

ADJOURN

The meeting adjourned at: 12:05 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

December 12, 2012

Date

(ss) Hans Hoffman

Chairperson, Utah Architect Licensing Board

December 12, 2012

Date

(ss) Richard J. Oborn

Bureau Manager, Division of Occupational & Professional Licensing.